

**Centre for Distance & Online Education (CDOE)  
Panjab University, Chandigarh  
Department of Commerce & Management Studies**

**MBA ADMISSION GUIDELINES FOR THE SESSION 2025-26**

**(a) Very Important Steps:-**

**You have to fill Two forms given below:-**

- (i) **For Eligibility Purpose:-** You must again check your eligibility from the prospectus of MBA 2025 before filling the Admission form on <https://mbacdoe.puchd.ac.in/>
- (ii) **For Examination/DEB ID integrated purpose:-** Admission cum Examination Form will be available at <https://cdoeadmissions.puexam.in/> at the time of Counseling after confirmation of admission. **(If you do not fill this form you will not be issued the roll no.)**

**(b) Physical presence of the candidate is must at the time of counseling.**

**(c) Mandatory Documents Required for Counseling (Hard Copy).**

- i. ABC ID (Academic Bank of Credit) through Digilocker App (Mandatory)
- ii. Candidate who have cleared the entrance test and are desirous of taking admission in MBA CDOE (2025-26) are advised to first create ABC ID and then DEB ID in admission form.
- iii. Print out of ABC ID
- iv. Print out of DEB ID
- v. Copy of Aadhar Card.
- vi. Two hard copies of Admission Form
- vii. Hard Copy of Enrolment Card.
- viii. Original certificates of Bachelors degree , DMC's of all semesters, reserved category certificate (if any).
- ix. One set of attested photocopy of certificates of the qualifying examination DMC/Degree on the basis of which you are seeking admission.
- x. Migration certificates for other than Panjab University students. (Migration certificate can be submitted within a month or by 12<sup>th</sup> September, 2025).
- xi. Two recent passport size photographs
- xii. Confidential Result: Students appearing in the Final year examination to submit at the time of counseling or by 12<sup>th</sup> September, 2025.
- xiii. Any Discrepancy by the Candidate by 12<sup>th</sup> September, 2025.

**Important Note**

**Your candidature is liable to be cancelled if found ineligible on verification at any later stage.**

## **Fee Payment**

**Mode of Fee Payment: Fees has be paid Online Only (MBA Fee Code is C0090)**

**Online (<https://payonline.puchd.ac.in>)** To be made on the spot after getting your eligibility checked and fee confirmed (amount of fees as per the following fee tables for all categories of Students).

**For instructions to pay fee, click here:**

**<https://payonline.puchd.ac.in/instructions-for-fee-payment.pdf>**

**Table of Categories for calculating the total fees to be paid by the candidate.**

- (a) Please Check your category as given in Table I
- (b) Please Check your Other fees as given in Table II
- (c) \*Then make your Payment Online after confirming from the fee desk at the time of Counseling.

### **MBA FEE CHART FOR SESSION 2025-26**

#### **CATEGORY OF STUDENTS**

**Table- I**

<b>MBA IST SEMESTER</b>			
<b>Category-I</b>	<b>Category-II</b>	<b>Category-III</b>	<b>Category-IV</b>
PU Student within Jurisdiction*	PU Student + Beyond Jurisdiction	Migrated But within PU Jurisdiction	Migrated But Beyond PU Jurisdiction
Rs.39042 (38942+100)	Rs.39317 (38942+100+275)	Rs.41217 (38942+1100+75+1100)	Rs.41492 (38942+1100+75+1100+275)

\*Jurisdiction of PU: Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozepur & Chandigarh are in Jurisdiction of PU.(Other Outside PU Jurisdiction)

## Details of other fees and other charges

**Table- II**

**1. Fee of Ist sem MBA=Rs. 38,942/-**

- (i) Continuation Charges = 100/- Rs (To be paid by only those candidates who are already registered with this University).
- (ii) Registration Fees = 1100/- P.A. (To be paid by those candidates who are not already registered with Panjab University).
- (iii) Eligibility Fees = 75/- (To be paid by those candidates who have passed the lower examination from the University/Board other than Panjab University).
- (iv) Migration Fees = 1100/- P.A. (To be paid by those candidates who have lower examination from other University and Boards except CBSE, ICSE, PANJAB, HARYANA & HIMACHAL BOARD).
- (v) Special Fees =275/- (to be paid only by those candidates who apply for admission from a place outside the jurisdiction of PU (i.e. Distt. Ludhiana, Hoshiarpur, Moga, Muktsar, Tehsil of Faridkot, Ferozepur, Chandigarh are in jurisdiction of Panjab University).

## MBA. IST SEMESTER SC PUNJAB FEE (ANNUAL INCOME UPTO 2,50,000/-)

**Fees: Rs. 13088/-**

**Table- III**

**List of Forms for SC Candidate for Punjab for Scholarship**

- 1. Free ship card (available on site <https://scholarships.punjab.gov.in/Public/ApplicantRegistration.aspx>)
- 2. Dr. Ambedkar online scholarship form <https://scholarships.punjab.gov.in/Public/ApplicantRegistration.aspx>) along with the passport size photo
- 3. Original income certificate of Father
- 4. Copy of Punjab Residence of Student
- 5. Copy of Caste Certificate of Student
- 6. Copy of last passed DMC
- 7. Copy of bank account of Student
- 8. Copy of Aadhar card of Student
- 9. Punjabi Undertaking (available on site [scholarship.punjab.gov.in](https://scholarship.punjab.gov.in))
- 10. Gap Affidavit (if more than 3 years)
- 11. Affidavit/Under taking (Available in CDOE Prospectus 2025-26)
- 12. Copy of Matric Certificate.